



## EMPLOYMENT OPPORTUNITY INTERNAL / EXTERNAL POSTING

### Counsellor

Student Services Department

**MAIN CAMPUS**

The NEC Native Education College is a private college for Indigenous learners to live their cultural heritage and realize their true potential. NEC works to strengthen Indigenous communities through accredited programs that lead to employment and higher learning. The Indigenous cultural values in NEC programs are at the core of reconciliation, economic success and a sustainable future for all nations. NEC is looking to fill the position of NEC Counsellor.

#### **Position Summary:**

The NEC Counsellor provides a variety of crisis counselling and therapy, mediation, consultation/referral and advocacy services, as well as outreach services for all students, their families and community members to help ameliorate the various and challenging life issues that Indigenous students and their families experience.

Responsibilities include, but are not limited to:

- Provides referrals and assists individual to access services within the community.
- Works with the Family Violence Resource Centre to provide up-to-date resource information.
- Provides support and follow-up services to students as needed. Works with staff, community members and social service providers to offer students support.
- Maintain records of activities, develop student surveys for activities and compile the results, analyze trends, and respond to feedback with proactive plans of action.
- Provide support to students at risk of homelessness and refer to appropriate resources.
- Write or contribute to proposals to increase student services or activities as warranted.

#### **Qualifications:**

- Bachelor's degree in social Work or Psychology
- Registered with a professional affiliation (RCC or RSW preferred) and eligible for liability insurance
- Previous experience in working with Indigenous Communities, and particular issues pertaining to Indigenous students
- Good oral and written communication skills; able to work independently and as part of a team
- Good computer skills and knowledge of basic office procedures
- Valid driver's license preferred
- Preference will be given to a person of Indigenous ancestry.

#### **Terms:**

Appointment to this regular position will require a formal criminal record check, the details of which may preclude an offer of employment being finalized. This position is open to male and female applicants. NEC encourages members of equity-seeking groups to apply. Preference will be given to qualified Indigenous applicants.

**Closing Date:** Open Until Filled  
**Start Date:** as soon as possible  
**Hours:** 8:30 am to 4:30 pm Monday to Friday (35 hr/wk) is standard  
**Salary:** \$33.06/hour

#### **Application Details:**

Please submit your resume, names of three references from related work experience, copies of credentials and related licenses, and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short listed applicants will be contacted. Address your application to:

E. Kinequon, Executive Assistant  
NEC Native Education College

285 East 5<sup>th</sup> Avenue  
Vancouver, BC V5T 1H2

E-mail: [ekinequon@necvancouver.org](mailto:ekinequon@necvancouver.org)