

**NEC Native Education College**

**Board of Directors Meeting  
Minutes**

**Tuesday, June 28, 2016  
Musqueam Elders Center**

**In Attendance:**

Keith Henry, Chair  
Roz Campbell, Treasurer  
Louise Point, Secretary  
Phyllis Daniels, Director  
Adrian Duke, Director  
Tania Joseph, Director

**Regrets:**

Brad Baker, Vice Chair

**Guests:**

n/a

**Staff Participants:**

Dan Guinan, President  
Jason Wong, Director of  
Finance

**Recorder:**

G Peters

Opening Prayer

Keith chaired this meeting which started at 5:55 pm.

1. **ACCEPT AGENDA** for June 28, 2016. No changes with resolution moved (Louise), seconded (Adrian) and recorded as:

**IN ACCORDANCE** with the bylaws of the Society, the Board of Directors met on June 28, 2016, and **PASSED** the following resolution:

**RESOLVED THAT** the NEC Native Education College Board of Directors approve the June 28, 2016, agenda as discussed.

2. **INVITEES** – none this meeting

3. **ACCEPT MINUTES**

- a) March 2, 2016 – no changes
- b) April 12, 2016 - no changes; with resolution covering both dates noted above moved (Phyllis), seconded (Tania) and recorded as:

**IN ACCORDANCE** with the bylaws of the Society, the Board of Directors met on June 28, 2016, and **PASSED** the following resolution:

**RESOLVED THAT** the NEC Native Education College Board of Directors approve the March 2, 2016 and April 12, 2016, minutes as discussed.

4. **BUSINESS ARISING FROM THE MINUTES**

- a) Property Development Proposal – noted recent article about Vancouver Native Housing Society but not enough facts/clear detail and author name not provided; concern but issue for their board; no new info to date on MOA but may have contract at proper time
- b) Staff Representative to the Board – no interest to date; may look to September for follow up
- c) President Performance Review – still in process

**ACTION:** president performance review template needed for follow up

5. **BOARD BUSINESS**

**CLOSED**

- a) June 2016 Management Report – reviewed report; no numbers from gala as yet – went well; Noted discussion on Longhouse/Tsimilano if building is built up (more floors)
- b) Financial Statements – deferred
- c) Board Membership – potential board members deferred to AGM
- d) Strategic Plan Update – board to meet with consultant and separate staff meeting with consultant; suggest July for ½ day or evening meeting

**ACTION:** set meeting between board and strategic plan consultant

**6. NEW BUSINESS**

- a) Retreat Review – went well; note no restaurant in hotel or room service food; summary and budget review for next board meeting

**ACTION:** draft retreat notes mentioned above for next board meeting

- b) AGM Preparation – reviewed some planning; still to identify chair and noting membership and board election expected; annual report will be ready by then and may have informal board meeting after AGM for executive determination

**7. FOR REVIEW OR APPROVAL**

- a) 2015/2016 Audited Financial Statements – reviewed, noting finance committee meeting held June 24; financial tables and details to be added to annual report; initial draft of management letter reviewed; note board signatures needed on finalized statements, prepared ahead of AGM
- b) Matching Post-Secondary Institutions Strategic Investment Funds – following resolution was passed via e-mail on date noted with quorum approval, and written into these minutes as:

**IN ACCORDANCE** with the bylaws of the Society, the Board of Directors met on April 26, 2016, and **PASSED** the following resolution.

**RESOLVED THAT** the NEC Native Education College Board of Directors approve in principle a request of \$54,500 of matching funds to the Post-Secondary Institutions Strategic Investment Fund of Industry, Science and Economic Development Canada for the Parts and Warehousing Workshop project of the college.

- b) 2016/2017 Urban Partnership Proposal: Youth Funding – following resolution was passed via e-mail on date noted with quorum approval, and written into these minutes as:

**IN ACCORDANCE** with the bylaws of the Society, the Board of Directors met on May 24, 2016, and **PASSED** the following resolution.

**RESOLVED THAT** The NEC Board of Directors support the college application to the 2016/17 Urban Partnership Proposal: Youth Funding. The college is submitting a proposal in the amount of \$85,000 for the “Bridge To Success Project.”

**8. BOARD MEETING EVALUATION**

Evaluation form distributed for completion

Closing Prayer