



**EMPLOYMENT OPPORTUNITY**  
EXTERNAL POSTING

**Counsellor (leave replacement)**

Student Services Department  
**MAIN CAMPUS**

The NEC Native Education College is a private college for Indigenous learners to live their cultural heritage and realize their true potential. NEC works to strengthen Indigenous communities through accredited programs that lead to employment and higher learning. The Indigenous cultural values in NEC programs are at the core of reconciliation, economic success and a sustainable future for all nations.

**Position Summary:**

To cover a staff leave, NEC is looking to fill a short-term contract for Counsellor. The NEC Counsellor provides a variety of crisis counselling and therapy, mediation, consultation/referral and advocacy services, as well as outreach services for all students, their families and community members to help ameliorate the various and challenging life issues that Aboriginal students and their families experience. Responsibilities include, but are not limited to:

- Provides referrals and assists individual to access services within the community.
- Works with the Family Violence Resource Centre to provide up-to-date resource information.
- Provides support and follow-up services to students as needed. Works with staff, community members and social service providers to offer students support.
- Maintain records of activities, develop student surveys for activities and compile the results, analyze trends, and respond to feedback with proactive plans of action.
- Provide support to students at risk of homelessness and refer to appropriate resources.
- Write or contribute to proposals to increase student services or activities as warranted.

**Qualifications:**

- Master's degree in social Work or Psychology
- RSW or RCC and eligible for liability insurance
- Previous experience in working with Aboriginal Communities, and particular issues pertaining to Aboriginal students
- Good oral and written communication skills; able to work independently and as part of a team
- Good computer skills and knowledge of basic office procedures
- Valid driver's license
- Preference will be given to a person of Aboriginal ancestry

**Terms:**

Appointment to this estimated 8 week contract position (possibility of extension) will require a formal criminal record check, the details of which may preclude an offer of employment being finalized. This position is open to male and female applicants. Preference will be given to qualified Aboriginal applicants.

**Closing Date:** OPEN UNTIL FILLED at earliest date

**Hours:** 8:30 am to 4:30 pm Monday to Friday (35 hr/wk) is standard although part-time hours to cover the leave replacement may be considered.

**Salary:** \$31.78/hour

**Application Details:**

Please submit your resume, names of three references from related work experience, copies of credentials and related licenses, and a cover letter outlining your interest and detailing how you meet the above qualifications. Only short listed applicants will be contacted. Address your application to:

G. Peters, Executive Assistant  
NEC Native Education College

285 East 5<sup>th</sup> Avenue  
Vancouver, BC V5T 1H2

Fax: 604.873.9152  
E-mail: [gpeters@necvancouver.org](mailto:gpeters@necvancouver.org)