

NEC Native Education College

**Board of Directors Meeting
*Minutes***

**Tuesday, February 28, 2017
Musqueam Elders Center**

In Attendance:

Keith Henry, Chair
Phyllis Daniels, Director
Tania Joseph, Director
Adrian Duke, Director
Sandra Greene, Director
Georgina Martin, Director

Regrets:

Brad Baker, Vice Chair
Roz Campbell, Treasurer
Louise Point, Secretary

Guests:

n/a

Staff Participants:

Dan Guinan, President
Jason Wong, Director of
Finance

Recorder:

G Peters

Opening Prayer

Sandra chaired this meeting that started at 6 pm.

1. **INVITEES** – none

CLOSED

2. **ACCEPT AGENDA** for February 28, 2017
No changes; resolution moved (Tania), seconded (Adrian) and recorded as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on February 28, 2017, and **PASSED** the following resolution:

RESOLVED THAT the NEC Native Education College Board of Directors approve the February 28, 2017, agenda as discussed.

3. **ACCEPT MINUTES** for December 7, 2016
Reviewed with no changes; resolution moved (Georgina), seconded (Phyllis) and recorded as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on February 28, 2017, and **PASSED** the following resolution:

RESOLVED THAT the NEC Native Education College Board of Directors approve the December 7, 2016 minutes as discussed.

4. **BUSINESS ARISING FROM THE MINUTES**

a) Business Property Development – new architects; business units added as lease/rental income; BC Housing committed to mortgage construction and their sign off needed; note: zoned for 6 stories but planning for 10

ACTION: Draft partnership agreement for board review

b) 2016 Board and Senior Management Retreat Notes – reviewed notes; working on by-law changes and will bring to retreat

5. **BOARD BUSINESS**

a) February 2017 Management Report – reviewed report

b) December 2016 Financials – reviewed; note: offsetting of collective agreement costs

A resolution was moved (Keith), seconded (Phyllis) and recorded as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on February 28, 2017, and **PASSED** the following resolution:

RESOLVED THAT the NEC Native Education College Board of Directors approve the February 2017 management report and December 2016 financials as discussed.

- c) Board Membership and Attendance – differed
- d) Strategic Plan Update – reviewed handout and work towards costing in 17/18 operational plan and budget

6. **NEW BUSINESS**

- a) 2017 Board and Senior Management Retreat – confirmed Whistler as location and note this location has higher costs associated

7. **FOR REVIEW OR APPROVAL**

- a) ACCESS proposal for Office Administration Program (via e-mail) – to record resolution determined via e-mail approval:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on January 9, 2017, and **PASSED** the following resolution:

RESOLVED THAT the NEC Native Education College Board of Directors supports the proposal to ACCESS for funding NEC's office administration program to start during 2017.

- b) Board Policy IV I. Cost of Governance – update point #1 – ‘training MAY be used...’
 - c) Board Policy IV J. Linkages – reviewed
 - d) Board Policy IV K. Ethical Fundraising – reviewed
 - e) Board Policy IV L. Donor Policy – reviewed
 - f) Board Policy IV M. Code for Volunteer Involvement - reviewed
- For agenda items #7b – f, a resolution was moved (Adrian), seconded (Keith) and recorded as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on February 28, 2017, and **PASSED** the following resolution:

RESOLVED THAT the NEC Native Education College Board of Directors approves the policies named above, with intended changes or notes as indicated.

8. **BOARD MEETING EVALUATION**

Evaluation form distributed.

Closing Prayer