

**NEC Native Education College**

**Board of Directors Meeting  
Minutes**

**Tuesday, October 11, 2016  
Musqueam Elders Center**

**In Attendance:**

Brad Baker, Vice Chair  
Roz Campbell, Treasurer  
Louise Point, Secretary  
Phyllis Daniels, Director  
Sandra Greene, Director  
Georgina Martin, Director

**Regrets:**

Keith Henry, Chair  
Adrian Duke, Director  
Tania Joseph, Director

**Guests:**

n/a

**Staff Participants:**

Dan Guinan, President  
Jason Wong, Director of  
Finance

**Recorder:**

G Peters

Opening Prayer

Brad chaired this meeting which started at 6:12 pm.

1. **ACCEPT AGENDA** for October 11, 2016. Defer #4a, 8 and note #4b not available; resolution moved (Louise), seconded (Phyllis) and recorded as:

**IN ACCORDANCE** with the bylaws of the Society, the Board of Directors met on October 11, 2016, and **PASSED** the following resolution:

**RESOLVED THAT** the NEC Native Education College Board of Directors approve the October 11, 2016, agenda as discussed.

2. **INVITEES** – none this meeting

3. **ACCEPT MINUTES for June 28, 2016**

Reviewed with resolution moved (Roz), seconded (Louise) and recorded as:

**IN ACCORDANCE** with the bylaws of the Society, the Board of Directors met on October 11, 2016, and **PASSED** the following resolution:

**RESOLVED THAT** the NEC Native Education College Board of Directors approve the June 28, 2016 minutes as discussed.

4. **BUSINESS ARISING FROM THE MINUTES**

- a) President Performance Review – possible goals identified to date in package; further discussion deferred
- b) 2016 Retreat Notes – not available

5. **BOARD BUSINESS**

- a) September 2016 Management Report – reviewed report; note most proposal submissions not determined as yet and note potential funds from Kinder Morgan can be refused by the board; January NCJA tuition free but dollars for supplies needed; ACCESS has \$80K, just noted today, for future programming

**ACTION:** Kinder Morgan potential funds to be discussed

- b) August 2016 Financial Statements – reviewed report and financials provided

**CLOSED**

For the above reports, a resolution was moved (Roz), seconded (Sandra) and recorded as:

**IN ACCORDANCE** with the bylaws of the Society, the Board of Directors met on October 11, 2016, and **PASSED** the following resolution:

**RESOLVED THAT** the NEC Native Education College Board of Directors approve the September 2016 management report and August 2016 financials as discussed.

- c) Board Membership – confidentiality agreement for next meeting and will do each year after AGM; attendance expectations clarification needed

ACTION: confidentiality agreements for board review and signatures at next meeting

ACTION: board meeting attendance on agenda for next meeting

- d) Strategic Plan Update – reviewed final version; recommended to remove political picture from future prints (page 11); will review position/progress at next board/senior management retreat

6. **NEW BUSINESS**

- a) 2016/2017 Board Meeting Schedule – November 8 or 15 and Dec 7 discussed for next two meetings; schedule for other meetings to be set; reminder of Christmas Luncheon Dec 16; determined to schedule next board/senior management retreat in May – not the long weekend

ACTION: board meeting schedule from Jan 2017 to AGM to be discussed

- b) Board Contact Information Requests – determined that for upcoming proposal submissions requesting confidential board contact information, a letter will be drafted with board chair signature stamp to state ‘due to the structure of our organization, board members can be contacted through the main office...’; if a list of board address/phone numbers is requested, it will be sent in with NEC main office contact details for listed for all as well as with this letter
- c) Board Bios and Pics – note pics needed for Sandra and Georgina as others were taken in Whistler; each board member will have bio/blurb on website and board will review info already on hand and individually requested additional details to add or change in order to send compilation to Cara, marketing specialist, and Gena will request your approval of final version before these bios/blurbs are posted

7. **FOR REVIEW OR APPROVAL** – as above

8. **BOARD MEETING EVALUATION**

Evaluation form not available this meeting.

Additional Discussions:

Squamish Fundraiser – Reach for the Stars; Oct 21; board interested in purchasing a table of 10

Staff Representative to the Board – board asks that staff be aware this position is welcomed

ACTION: Dan to let staff know of vacant staff rep post and board requests it be filled

Native Indian Brotherhood – recommended to investigate potential funding opportunities with November due date

Closing Prayer