NEC Native Education College

Board of Directors Meeting
Minutes
Tuesday, June 28, 2016
Musqueam Elders Center

In Attendance:
Keith Henry, Chair
Roz Campbell, Treasurer
Louise Point, Secretary
Phyllis Daniels, Director
Adrian Duke, Director
Tania Joseph, Director

Regrets:
Brad Baker, Vice Chair

Staff Participants:
Dan Guinan, President
Jason Wong, Director of Finance

Opening Prayer

Keith chaired this meeting which started at 5:55 pm.

1. **ACCEPT AGENDA** for June 28, 2016. No changes with resolution moved (Louise), seconded (Adrian) and recorded as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on June 28, 2016, and PASSED the following resolution:

RESOLVED THAT the NEC Native Education College Board of Directors approve the June 28, 2016, agenda as discussed.

2. **INVITEES** – none this meeting

3. **ACCEPT MINUTES**
   a) March 2, 2016 – no changes
   b) April 12, 2016 - no changes; with resolution covering both dates noted above moved (Phyllis), seconded (Tania) and recorded as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on June 28, 2016, and PASSED the following resolution:

RESOLVED THAT the NEC Native Education College Board of Directors approve the March 2, 2016 and April 12, 2016, minutes as discussed.

4. **BUSINESS ARISING FROM THE MINUTES**
   a) Property Development Proposal – noted recent article about Vancouver Native Housing Society but not enough facts/clear detail and author name not provided; concern but issue for their board; no new info to date on MOA but may have contract at proper time
   b) Staff Representative to the Board – no interest to date; may look to September for follow up
   c) President Performance Review – still in process

   **ACTION:** president performance review template needed for follow up

5. **BOARD BUSINESS**
a) June 2016 Management Report – reviewed report; no numbers from gala as yet – went well; Noted discussion on Longhouse/Tsimilano if building is built up (more floors)
b) Financial Statements – deferred
c) Board Membership – potential board members deferred to AGM
d) Strategic Plan Update – board to meet with consultant and separate staff meeting with consultant; suggest July for ½ day or evening meeting

ACTION: set meeting between board and strategic plan consultant

6. NEW BUSINESS
a) Retreat Review – went well; note no restaurant in hotel or room service food; summary and budget review for next board meeting

ACTION: draft retreat notes mentioned above for next board meeting

b) AGM Preparation – reviewed some planning; still to identify chair and noting membership and board election expected; annual report will be ready by then and may have informal board meeting after AGM for executive determination

7. FOR REVIEW OR APPROVAL
a) 2015/2016 Audited Financial Statements – reviewed, noting finance committee meeting held June 24; financial tables and details to be added to annual report; initial draft of management letter reviewed; note board signatures needed on finalized statements, prepared ahead of AGM

b) Matching Post-Secondary Institutions Strategic Investment Funds – following resolution was passed via e-mail on date noted with quorum approval, and written into these minutes as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on April 26, 2016, and PASSED the following resolution.

RESOLVED THAT the NEC Native Education College Board of Directors approve in principle a request of $54,500 of matching funds to the Post-Secondary Institutions Strategic Investment Fund of Industry, Science and Economic Development Canada for the Parts and Warehousing Workshop project of the college.

b) 2016/2017 Urban Partnership Proposal: Youth Funding – following resolution was passed via e-mail on date noted with quorum approval, and written into these minutes as:

IN ACCORDANCE with the bylaws of the Society, the Board of Directors met on May 24, 2016, and PASSED the following resolution.

RESOLVED THAT The NEC Board of Directors support the college application to the 2016/17 Urban Partnership Proposal: Youth Funding. The college is submitting a proposal in the amount of $85,000 for the “Bridge To Success Project.”

8. BOARD MEETING EVALUATION
Evaluation form distributed for completion

Closing Prayer